

Application Checklist

✓ Authenticated documents required for the Master Application Portal (*and for uni-assist):

- Bachelor degree certificate/ attestation of 70% or 80% of studies*
 - Incl. transcript of records
 - Incl. an overall (average) grade
 - (transcripts of semester abroad)
- University entrance qualification/ school certificate e.g. A-level/ Abitur*
- Official description of the content of your all taken bachelor courses/ lectures (e.g. module catalogue)
- If required: [Proof of German language proficiency*](#)
- [Proof of English language proficiency*](#)
- [TM-WISO/ GMAT/ GRE](#) test result (not mandatory, but recommended)
- Chinese, Mongolian or Vietnamese bachelor's certificates: [original APS certificate*](#)
- Only for M.A. Political Science: letter of motivation (German or English)

Additional documents for the [Double Master's Programmes](#)

- Letter of motivation in English (aprox. 500 words)
- CV in English and certificates of all internships

For Double Master's Programme in Business Administration:

- [Application form](#)
- GMAT test result min. 550

For Double Master's Programme in European Studies:

- [Application form](#)
- Essay in English

Additional documents for [CEMS MIM](#)

- [CEMS Common Application Form](#)
- [Declaration of CEMS languages](#)
- [CEMS Motivation Letter](#)
- CV in English and certificates and contact person for all volunteer and extracurricular activities listed.